#### Hours

#### Weekdays 9:00-17:00



#### Holidays

- Saturdays, Sundays, National Holidays - Kyoto University Foundation Day (June 18)
- Mon-Wed of the third week of August
- Year-end and New Year (Dec 28-Jan 4)

The library may be closed temporarily if necessary. Please refer to the 'Library Calendar' for the latest opening hours.

#### Loan Periods and Borrowing Limits

	Loan Periods	Limits
Books	2 weeks	5 items
Bound periodicals	3 days	5 items
Unbound periodicals & Newspaper	by the next opening day	5 items

Reference books are for same-day use only. The loan period can be renewed once if there are no other holds. Please use MyKULINE for renewals.

# Borrowing/Returning

You can check out materials with your IC Student ID, Authentication IC Card, or Library Card. The selfservice machine is available for your convenience.



If you do not have an IC ID card, registration is required. Please present the 'Kyoto University Library Card Registration Form' along with your student ID or employment notification, or other document that verifies your enrollment/employment period.

## Finding Resources

You can search for books, journals, e-journals, and e-books held by Kyoto University using KULINE (KU Libraries Online Catalog).



You can also place holds on materials that are currently checked out or those you wish to reserve.

# For Uji Campus Members Only

### Interlibrary loan (ILL)

You can request books or copies from other libraries to be delivered to Uji Library. Please feel free to ask us for assistance with finding materials or obtaining them.



#### From Other Campuses | Book Requests

You can request books from other campuses to be delivered to Uji Library. From the 'Reserve' button on KULINE, select 'Order Reservation' and specify 'Uji Library' as the pickup location (Receive Counter).

#### From Other Campuses | Copy Requests

You can request copies of documents from other campuses to be delivered to Uji Library. Please apply from the 'Copy' button on KULINE. (Fees apply)

From Outside the University Book and Copy Requests

If the materials you need are not available within the university, you can request books or copies of documents from libraries outside the university. (Fees apply)

## Student Book Request

We welcome recommendations from Uji campus affiliates (faculty, staff, and students).



Access to E-Resources

To use e-books, e-journals, and databases, you need to set up the authentication system (EJDB bookmarklet). (ECS-ID/SPS-ID required)



How to Set Up

#### Database List

This is a list of databases subscribed to by Kyoto University In addition to bibliographic databases such as SciFinder and Web of Science, full-text databases of newspapers, dictionaries, and more are available.

SHIN•MAP

Locations of all KU libraries

#### **KU Libraries**

Kyoto University has approximately 40 libraries. Please check the opening hours and usage guidelines before visiting.



List of libraries

# Study Tips

The Kyoto University Library Network provides video content explaining how to use the library and how to find materials.



Study Tips

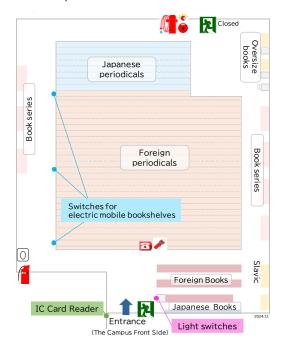
#### Attention

- Please refrain from eating, drinking, or talking on cell phones within Uji Library.
- Please smoke only in designated smoking areas on campus.

[2025.03]

### Stack Room | E-136N

Uji Campus members can borrow a key card to access the stack room at the service desk. Please inquire for details.



# Extended access to Reading Room & Stack Room

For Uji Campus Members Only: By submitting the 'Application form for Extended Access to Reading Room & Stack Room' you can use your IC student ID or Authentication IC Card to access the reading room (after hours) and the stack room.



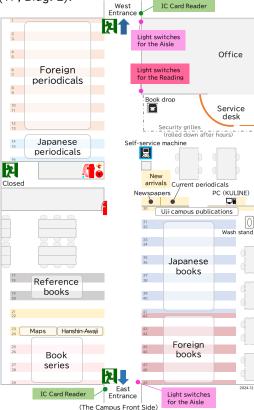
Extended Access

	Open Days	Closed Days
Reading Room (after hours)	17:00-24:00	9:00-24:00
Stack Room	9:00-24:00	9:00-24:00

No use: 3rd Mon-Wed Aug, year-end & New Year.

### Reading Room | N-105N

Books (about 13,000 vols.) and current journals are in the reading room (IF, Bldg. N), and back numbers of journals are in the stacks (IF, Bldg. E).



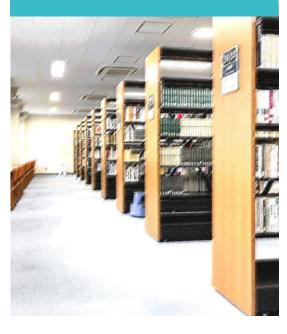
# Entering / Exiting

Uji Campus members can enter by unlocking the electric lock at the entrance with their IC student ID, Authentication IC Card, or Facilities Use ID (registration with the Uji Campus Main Building's access control system is required).

Members from other campuses and non-Kyoto University members, please press the intercom. You will be asked to fill out an 'Entry Form' and present your ID.

# Kyoto University Uji Library

# **Library Guide**



Kyoto University Uji Library Gokasho, Uji City, Kyoto, 611–0011

N-105N, 1st Floor, Uji Campus Main Bldg.

Phone:+81-774-38-3010

Fax:+81-774-38-4370

Email: ujibunkan@mail2.adm.kyoto-u.ac.jp

Web: http://lib.kuicr.kyoto-u.ac.jp/